



## HAF+WRCF Scholarship Program Committee Membership Guidelines

### **Your Time, Your Role, Your Responsibilities**

As a Humboldt Area Foundation + Wild Rivers Community Foundation Committee Member, you have committed to the following:

- Review the foundation's goals, values, commitments and the particular criteria of the fund(s) you are assigned to honor the donor's charitable vision and intent
- Read and rate all applications assigned to you by the scheduled committee meeting
- Attend the designated committee meeting to make funding recommendations
- Give feedback on the application and selection process

### **Reading and Rating Applications**

You will be responsible for reading and rating all applications assigned to you. As a reader, you should take notes preparing you to engage in a discussion about the applications and make informed decisions with your fellow committee members. Our online review portal offers a rating system and a comment box to help you capture your thoughts.

### **Required Meeting Attendance**

Candidates count on your attendance to the selection committee. Please come prepared and ready to make decisions on the applications. If something comes up that will affect your attendance, please contact the HAF+WRCF Scholarship Team as soon as possible so that we can make appropriate accommodations.

### **Confidentiality Form**

Applications may include sensitive information, including financial, which should only be discussed in the context of grant selection. Please read and sign the Confidentiality Statement once provided.

### **Conflict of Interest Form**

Committee members may discuss but not vote on the applications of candidates with whom they have personal or professional relationships. Awards cannot be based on factors not contained in the application. Please read and sign the Conflict of Interest Statement once provided.

### **Guidelines and Forms**

We ask that you accept and agree to follow the HAF+WRCF Committee Membership Guidelines explained on the next page.



## HAF+WRCF Scholarship Program Committee Membership Guidelines

We ask that committee members review applications with both intent for the fund(s) and HAF+WRCF's organizational vision and goals, and 8 commitments in mind:

- HAF+WRCF's vision is to enable and empower our region to thrive as a just, healthy, and equitable place for current and future generations.

### **Racial Equity**

Transforming our institutions and structures to address the outcome gaps across every indicator of success, from infant mortality to life expectancy, which have been created by hundreds of years of racial oppression.

### **Thriving Youth and Families**

Investing in the future by creating a safe, healthy place where generations of families can grow and have the chance to succeed; where everyone has the chance to experience support and success in one's community and reach one's greatest potential.

### **Healthy Ecosystems and Environments**

Using traditional knowledge and cutting-edge science to clean our water, purify our air, maintain our soil, adapt to a changing climate, and provide sustainable sources of food, energy, water, and transportation.

### **A Just Economy and Economic Development**

Bolstering economic development to create opportunity for each person in our region to have a dignified, productive, and creative life unencumbered by poverty or exploitation.

- *Scholarship Fund Intent can be found on the application.*

### **Foundation Commitments**

- Review the foundation's eight commitments to race, safety and belonging [here](#).

### **Guided Values:**

- We seek to reduce economic, social, health, and environmental vulnerabilities that disproportionately impact underserved communities.
- We are in active promotion of racial equity.
- We address both urgent and systematic issues that affect our region.
- We empower local knowledge and invest in our community's solutions.

### **Application Process:**

Application opportunities are available to all eligible applicants. Applications received by the deadline are screened by staff members for completeness and eligibility. To make the selection process fair, committee members should keep the following in mind:

- All awards must be based on stated criteria



## HAF+WRCF Scholarship Program Committee Membership Guidelines

### Trust Based Philanthropy

- We acknowledge power dynamics and act to reduce inequities often perpetuated by traditional philanthropic processes. Organizations are the experts in their work.
- We ensure practices are not barriers to organizational growth of our applicants/grantees.
  - a. Ex: Streamline application processes, reporting requirements, etc.
  - b. We seek to increase general operating support when possible.
- Foundation staff aims to establish trusting partnerships with organizations and community.