



GRANT APPLICATION PACKET

Deadline: April 15th and October 15th annually

Grant size: \$1,000 to \$10,000

GRANT CRITERIA & ELIGIBILITY

The Native Cultures Fund (NCF) supports cultural projects with a connection to the lands commonly referred to as California spanning from the **Tolowa Dee-ni'** in the north, to the **Chumash** in the south, and **east to the Paiute and Washo along the Nevada border**.

NCF is dedicated to supporting the art and cultural revitalization of California's original peoples. Grants are meant to support cultural expression and community / inter-generational mentorship in support of communities that are rooted in the lands of our service region which includes much of Native California. Traditional or contemporary art projects, cultural or ceremonial projects, sacred site protection or creation, traditional foodways restoration, education and language programs are eligible. Individuals, organizations, or community partnerships may apply.

Partnerships must be based on reciprocal relationships, consensus building, community resiliency, and traditional models of ownership and stewardship. Oral histories and language materials must be owned by Native community members in all funded projects. Master artist, language speakers' or cultural elders' time should be valued at equal to or greater than other professional participants in the project. Projects should strengthen communities and support sovereignty.

Projects not considered for funding: *overhead costs for Tribal nations or large organizations, salaries/wages, scholarships, college tuition and artists working in degree programs, capacity building for organizations, and economic development.*

HOW TO APPLY

- 1) Contact us to schedule a time to speak with a Program Officer to discuss your current work and project.
- 2) Complete all parts of the application, as listed on the Application Checklist.
If you require an alternative way to share your project for consideration, please reach out to us.
- 3) *Optional: Share your draft application with our team no later than 2 weeks before the deadline.
This is an opportunity for early review and feedback of your draft application as our capacity allows.
- 4) Submit your final application electronically or through paper mail delivery by the deadline.
Incomplete applications will be flagged and returned.

Grant decisions are shared about 8 weeks after the due date.

Have a question or need assistance?

We are always happy to help! Please reach out to us at
(707) 267-9906 or nativecultures@hafoundation.org

APPLICATION CHECKLIST

REQUIRED COMPONENTS

- I. Conduct a Conversation with a Program Officer
- II. Completed Native Cultures Fund Grant Cover Page
- III. Completed Community Information Page
- IV. Typed, one-to-three-page maximum, Project Description reflecting the following topics:
 - a) Describe your project in detail. Example prompts follow.
 - *Which cultural traditions or lifeways does this project strengthen?*
 - *What art form or cultural practice will the project be created in?*
 - *What is your experience in this practice?*
 - *How is this project rooted in your culture?*
 - *If it is an endangered art form, how will this project help keep it alive?*
 - b) Project timeline and process. Example prompts follow.
 - *What is the timeline (in months/quarters) for creating the project?*
 - *What will creating the project entail?*
 - *How will NCF funds support the project?*
 - *If funds are being used for technology, tools, or IT, please describe how they will be used/cared for after the project is complete.*
 - c) Community Impact. Example prompts follow.
 - *What are you hoping to achieve for your community through this project?*
 - *How will the project be shared with the community?*
- V. Completed Biographies Page. *Please add additional entries or pages as needed.*
Identify project lead(s)/mentor(s), including contact information for all.
Include any elders or teachers you will be learning from and/or working with.
- VI. Completed Total Project Budget Form and Budget Description.
Together, they should clearly demonstrate and help reviewers understand total project expenses.
- VII. Include Letter(s) of Support
This is an opportunity for community to voice their support of your project.
It is meant to demonstrate appropriateness and overall community desire/need.

OPTIONAL ADDITIONS

- I. Artist samples
If culturally appropriate to share, include no more than 3 pages of written work; 5 minutes of audio/media/video; or 10 slides/digital images/prints of work.
- II. Additional Resources Needed List
In addition to funding, are there other resources that could be helpful to your project?

HOW TO SUBMIT:

Send Completed Application and Proposal Content, by deadline:

Email, in PDF format, to: nativecultures@hafoundation.org

Or mail, a single-sided, non-stapled copy to:

Native Cultures Fund, 363 Indianola Road, Bayside, CA 95524

DEADLINE:

April 15 and October 15

(email, postmarked, hand delivered)

II: NATIVE CULTURES FUND GRANT COVER PAGE

Please download and save application to your computer before completing.

Please note Google isn't a compatible tool for completing this form.

DEADLINE:

April 15 and October 15

(email, postmarked, hand delivered)

Project Name: _____

Amount requested from NCF: _____ Total Project Budget: _____

Briefly describe how this grant would provide support for the project:

Is this project of a sensitive cultural nature that should not be shared publicly?

Or would you like NCF to help create more visibility for the project by acknowledging it publicly?

(NCF respects the privacy or visibility requirements of our grantees and therefore is open to supporting either choice.)

Have you previously received a grant(s) from NCF?

(This does not affect your eligibility, unless you have an overdue grant report.)

Name of Applicant/Organization:

Applying as: Individual Partnership/Group Organization Tribal Organization

Tribal Affiliation: _____

Mailing Address: _____

Email: _____ Phone: _____

Website/ _____

Social Media: _____

Tax ID Number*:

**If applying as a partnership/organization/tribal organization*

Contact Person/Project Lead: _____ Title: _____

if applicable

Fiscal Sponsor: _____

Contact Person: _____ Tax ID Number: _____

Email: _____ Phone: _____

Mailing Address: _____

For NCF Staff use

Deferred: Grant Date: _____ Profile #: _____

Declined: Amount: _____ Grant #: _____

Fund ID: _____ Batch #: _____

III: COMMUNITY INFORMATION PAGE

Please answer the following questions about the community where this project will be completed.

On whose Indigenous territory is the project located?

Which Native communities will benefit from this project?

How does your project support cultural revitalization and/or continuation?

(Please highlight the aspects of your project that are Indigenous to the lands of the Native communities you are serving.)

IV: PROJECT DESCRIPTION

Using the provided space below, OR, in your own document, please write a narration to describe your project and include it in your completed application.

This one-to-three-page Project Description should reflect the following topics:

- a) Describe your project in detail
- b) Project timeline and process
- c) Community Impact

(Please refer to the Application Checklist (III.) for specific examples to reference in each above topic.)

V: BIOGRAPHIES PAGE

*Please provide information about project lead(s)/mentors/elders/teachers vital to the project.
Feel free to provide more names or pages than space provided if necessary.*

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address:

Briefly introduce this individual and their knowledge/work/skills that add to this project:

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address:

Briefly introduce this individual and their knowledge/work/skills that add to this project:

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address:

Briefly introduce this individual and their knowledge/work/skills that add to this project:

VI: TOTAL PROJECT BUDGET FORM (Ensure your totals align and match your request. See example below)

(*Expense details that might not fit in the above boxes can be explained in the Budget Description following.)

SAMPLE BUDGET <i>Expense</i> (1)	<i>Request Amount from NCF</i> (2)	<i>In-kind Donations</i> (3)	<i>Other funding Sources</i>		Total Cost (Add columns 2 - 4)
			<i>Amount</i> (4)	<i>Source</i> (5)	
Building Materials*	\$500.00	\$150.00	\$350.00	Local Fundraiser	\$1,000.00
Project Labor – 3, 8-hour weekends*	0	\$3,600.00	0	5 Volunteers	\$3,600.00
Travel – 3 Weekends*	\$150.00	0	0	-	\$150.00
Food*	0	\$150.00	\$150.00	XYZ Foundation	\$300.00
TOTALS:	\$650.00	\$3,900.00	\$500.00		\$5,050

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VI. BUDGET DESCRIPTION

*Please include as many details as you see fit to help understand the costs associated with your project.
(This may include the breakdown of line items, or the number of items being purchased/printed/made.)*

Before Submitting:

Please make sure you have connected with a Program Officer to discuss your current work and the project you are seeking support for.

This provides a continued opportunity to support working relationships and for us to learn more about your work while building an understanding if NCF granting is a good fit for funding. In better understanding your work, we can also provide insights to consider as you complete the application.

Contact us at **(707) 267-9906** or nativecultures@hafoundation.org.