



GRANT APPLICATION PACKET

Deadline: April 1st and October 15th annually

Grant size: \$1,000 to \$10,000

GRANT CRITERIA & ELIGIBILITY

The Native Cultures Fund (NCF) supports artists, culture bearers, and educators from the **Tolowa Dee-ni' peoples near the Oregon border, south to the Chumash peoples of the Santa Barbara area, and inland to the Paiute and Washo peoples along the Nevada border.**

NCF is dedicated to supporting California's original peoples, their art and cultural revitalization. Preference will be given for grants supporting Native artists, cultural mentorship between generations, and/or creation of California Indian cultural models that can be shared. Traditional or contemporary art projects, cultural or ceremonial projects, sacred site protection or creation, traditional foodways restoration, education and language programs are eligible. Individuals, organizations, or community partnerships may apply.

Partnerships must be based on reciprocal relationships, consensus building, community resiliency, and traditional models of ownership. Oral histories and language materials must be owned by Native community members in all funded projects. Master artist, language speakers' or cultural elders' time should be valued at equal to or greater than other professional participants in the project. Projects should strengthen communities and support sovereignty.

Projects not considered for funding: overhead costs for tribal nations or large organizations, scholarships, college tuition and artists working in degree programs, capacity building for organizations, and economic development.

HOW TO APPLY

- 1) Contact us to schedule a time to speak with a Program Officer to discuss your current work/project.
- 2) Complete all parts of the application, as listed on the Application Checklist.
If you require an alternative way to share your project for consideration, please reach out to us.
- 3) *Optional: Share your draft application with our team no later than 2 weeks before the deadline.
This is an opportunity for early review and feedback of your draft application.
- 4) Submit your final application electronically or through paper mail delivery by the deadline.
Incomplete applications will be flagged and returned for eligibility in the next granting round.
Grant decisions are shared about 60 days after deadline dates.

Have a question or need assistance?

We are always happy to help! Please reach out to us at
(707) 267-9906 or nativecultures@hafoundation.org

APPLICATION CHECKLIST

REQUIRED COMPONENTS

DEADLINE:

April 1 and October 15

(email, postmarked, hand delivered)

- I. Completed **Native Cultures Fund Grant Cover Page**
- II. Completed **Community Information Page**
- III. Typed, one-to-three-page maximum, **Project Description** that reflects the following topics:
 - a) Describe your project in detail. *Example prompts follow.*
 - Which cultural traditions or lifeways does this project strengthen?
 - What art form or cultural practice will the project be created in?
 - What is your experience in this practice?
 - How is this project rooted in your culture?
 - If it is an endangered art form, how will this project help keep it alive?
 - b) Project timeline and process. *Example prompts follow.*
 - What is the timeline (in months/quarters) for creating the project?
 - What will creating the project entail?
 - How will NCF funds support the project?
 - If funds are being used for technology, tools, or IT, please detail how they will be used after the project is complete.
 - c) Community Impact. *Example prompts follow.*
 - What are you hoping to achieve for your community through this project?
 - How will the project be shared with the community?
- IV. Completed **Biographies Page**, identifying project lead(s)/mentors, including contact information for all. It is also helpful to share any elders you will be learning from and/or working with. Feel free to add additional entries or pages if needed.
- V. Completed **Total Project Budget Form** and **Budget Description**. Together, both forms should clearly demonstrate and help reviewers understand your project expenses.
- VI. Included **Letter(s) of Support** from community members who are in support of the project to help demonstrate appropriateness of the project and the overall community desire/need.

OPTIONAL ADDITIONS

- I. **Artist samples**
If culturally appropriate to share, include no more than 3 pages of written work; 5 minutes of audio/media/video; or 10 slides/digital images/prints of work.
- II. **Additional Resources Needed List**
In addition to funding, are there other resources that could be helpful to your project?
- III. Self-addressed stamped envelope to return work samples if you want anything sent back.

HOW TO SUBMIT:

Send Completed Application and Proposal Content, by deadline:

Email, in PDF format, to: **nativecultures@hafoundation.org**

Or mail, a single sided, non-stapled paper copy to:

Native Cultures Fund, 363 Indianola Road, Bayside, CA 95524

I: NATIVE CULTURES FUND GRANT COVER PAGE

Please download and save application to your computer before completing.

DEADLINE:
April 1 and October 15
(email, postmarked, hand delivered)

Project Name: _____

Amount requested from NCF: _____ Total Project Budget: _____

Briefly describe how this grant would provide support for the project:

Is this project of a sensitive cultural nature that should not be shared publicly?
Or would you like NCF to help create more visibility for the project by acknowledging it publicly?
(NCF respects the privacy or visibility requirements of our grantees and therefore is open to supporting either choice.)

Name of Applicant/Organization: _____

Applying as: Individual Organization Partnership/Group Tribal Organization

Tribal Affiliation: _____

Mailing Address: _____

Email: _____

Phone: _____

Website/

Social Media: _____

Tax ID Number*: _____

**If applying as an organization/partnership/tribal organization*

Contact Person/Project Lead: _____

Title: _____

if applicable

Fiscal Sponsor: _____

Contact Person: _____ Tax ID Number: _____

Email: _____ Phone: _____

Mailing Address: _____

Have you previously received a grant(s) from NCF?
(This does not affect your eligibility, unless you have an overdue grant report.)

For NCF Staff use

Deferred:

Grant Date: _____

Profile #: _____

Declined:

Amount: _____

Grant #: _____

Fund ID: _____

Batch #: _____

II: COMMUNITY INFORMATION PAGE

Please answer the following questions about the community where this project will be completed.

On whose Indigenous territory is the project located?

Which Native communities will benefit from this project?

How does your project support cultural revitalization and/or continuation?

(Please highlight the aspects of your project that are Indigenous to the lands of the Native communities you are serving.)

III: PROJECT DESCRIPTION

Using the provided space below, OR, in your own document, please write a narration to describe your project and add it to your application.

This one-to-three-page Project Description should reflect the following topics:

- a) Describe your project in detail
- b) Project timeline and process
- c) Community Impact

(Please refer to the Application Checklist (III.) for specific examples to reference in each above topic.)

IV: BIOGRAPHIES PAGE

Please provide information about project lead(s)/mentors/elders/teachers vital to the project.
Feel free to provide more names or pages than space provided if you feel it is necessary.

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address: _____

Briefly introduce this individual and their knowledge/work/skills that add to this project:

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address: _____

Briefly introduce this individual and their knowledge/work/skills that add to this project:

Name: _____ Tribal affiliation: _____

Email: _____ Phone: _____

Mailing Address: _____

Briefly introduce this individual and their knowledge/work/skills that add to this project:

V: TOTAL PROJECT BUDGET FORM *(Ensure your totals align and match your request. See example below)*

Expenses*	Request Amount from NCF	In-kind donations	Other funding sources		Total Cost
			Amount	Source	
TOTALS:					

(*Expense details that might not fit in the above boxes can instead be added to the Budget Description.)

SAMPLE BUDGET Expense (1)	Request Amount from NCF (2)	In-kind Donations (3)	Other funding Sources		Total Cost (Add columns 2 - 4)
			Amount (4)	Source (5)	
Building Materials	\$500.00	\$150.00	\$350.00	Local Fundraiser	\$1,000.00
Project Labor – 3, 8-hour weekends	0	\$3,600.00	0	5 Volunteers	\$3,600.00
Travel – 3 Weekends	\$150.00	0	0	-	\$150.00
Food	0	\$150.00	\$150.00	XYZ Foundation	\$300.00
TOTALS:	\$650.00	\$3,900.00	\$500.00		\$5,050

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 (707) 267-9906 or nativecultures@hafoundation.org

VI. BUDGET DESCRIPTION

Please include as many details as you see fit to help understand the costs associated with your project.
(This may include the breakdown of line items, or the number of items being purchased/printed/made.)

Before Submitting:

Please make sure you have connected with a Program Officer to discuss your current work and the project of which you are seeking support.

This provides an opportunity for us to learn more about your work and understand if NCF granting is a good fit for funding. In better understanding your work, we can also provide insights to consider as you complete the application.

Contact us at **(707) 267-9906** or nativecultures@hafoundation.org.